

HOWARD COUNTY BOARD OF COMMISSIONERS' MEETING APRIL 3, 2017

The Howard County Board of Commissioners met in Regular Session on Monday, April 3, 2017, at 4:00 p.m. in Hearing Room 338 of the Howard County Administration Center. Those in attendance included President Paul Wyman, Vice President Tyler Moore, and Member Brad Bray. Also in attendance were County Attorney Larry Murrell, Assistant County Attorney Alan Wilson, and Auditor Martha Lake.

The meeting was called order by Sheriff Steve Rogers and conducted by President Wyman. Commissioner Bray led in the Pledge of Allegiance and Vice President Moore offered a word of prayer.

IN THE MATTER OF THE APPROVAL OF MINUTES:

The minutes of the March 20, 2017, Regular meeting, having been previously submitted and reviewed, were approved as submitted on a motion made by Mr. Bray, seconded by Mr. Moore and carried.

IN THE MATTER OF DEPARTMENTAL REPORTS:

PERSONNEL DEPARTMENT:

Personnel Director Debbie Lorenz submitted the PAC recommendation concerning the Sheriff Department as follows:

2017

Corrections Officers and Dispatchers to Full-Time while in training, increasing hourly rate from \$15.00 to \$15.15	\$23,000.00
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Bonus to 7 Field Training Officers of \$300.00 ea	\$ 2,100.00
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Bonus to 20 Armed Correction Officer of \$600.00 ea	\$12,000.00
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There will also be a \$500.00 sign-on bonus for the new hire after six (6) continuous months, and to the employee who referred them, after six (6) continuous months.

Move one Part-Time Kitchen to Full-Time

Move one Part-Time Nurse to Full-Time

2018

Longevity for Corrections Officers	\$28,000.00
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Longevity for Dispatch Officers	\$20,400.00 (Co General)
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A motion was made by Mr. Bray to give a favorable recommendation to the PAC recommendation, as submitted, and forward it to the Howard County Council. The motion was seconded by Mr. Moore and carried.

IN THE MATTER OF CLAIMS AND REPORTS:

Auditor Martha Lake submitted the following issues for the Commissioners' information and approval:

1. **Salary Claims:** The Commissioners' Salary, hourly, and overtime claims, payable April 7 and 14, 2017, in the amount of \$371,970.15 each, were submitted, and approved on a motion made by Mr. Bray, seconded by Mr. Moore and carried.
2. **Operating Claims:** The Commissioners' Operating Claims, payable today, in the amount of \$813,386.23, were submitted and approved on a motion made by Mr. Bray, seconded by Mr. Moore and carried.
3. **Ratify Signature:** Ms. Lake submitted an early paid claim to the Indiana Department of Transportation, in the amount of \$214,070.05. The claim was for bridge work, and Ms. Lake asked that Mr. Wyman's signature be ratified. A motion was made by Mr. Bray to ratify Mr. Wyman's signature on the early paid claim as submitted. The motion was seconded by Mr. Moore and carried.

IN THE MATTER OF COUNTY ATTORNEY ISSUES:

County Attorney Larry Murrell submitted the following issues for the Commissioners' information and approval:

1. **Request For Proposals:** Commissioner Wyman and Projects Manager Pam Isaac have been looking into the possibility of leasing all or a part of the County's fleet of vehicles. The County has a current vehicle inventory of one hundred forty-seven (147). Mr. Murrell submitted a five (5) page Request for Proposals for Vehicle Leasing and Fleet Management. The proposed time-line would be:

April 3:	Board approves the Request for Proposals for distribution
April 6 & 13:	Publication of Notice
April 28:	Proposals due
May 1:	Board opens Proposals – takes under advisement
May 5:	Award (subject to number of Proposals and need for negotiations)

A motion was made by Mr. Moore, seconded by Mr. Bray and carried to approve the Request for Proposals for the leasing of county vehicles and authorize the RFP to be publicized. Specifications can be picked up in Project Manager Pam Isaac's office.

2. **Time Management System:** Auditor Martha Lake and Personnel Director Debbie Lorenz submitted a request to prepare and circulate a Request for Quotes for a Time Management system for the county payroll process. There are only two vendors that are compatible with the new LOW financial software: Right Stuff Management and Advanced Time Management. Either of the systems will cost less than \$50,000.00 to purchase and install and both have an annual maintenance fee. Mr. Murrell counseled that the quotes be due on April 17, 2017, and opened at the 4:00 meeting on April 17th. A motion was made by Mr. Moore, that, based upon the foregoing, I move that (1) the Board determine that only Right Stuff and Advanced Time Management are compatible with LOW payroll within the terms of IC 5-22-10-8; and (2) the Auditor and Personnel Director are hereby authorized and directed to prepare and circulate to Right Stuff and Advanced Time a Request for Quotes under IC 5-22-8-3, to be due by noon on April 17, 2017, and thereafter opened at the April 17th Board meeting. The motion was seconded by Mr. Bray and carried.
3. **"To everything there is a season, a time for every purpose under Heaven":** Mr. Murrell used this quote from the book of Ecclesiastes 3:1 to announce his decision to retire from the County Attorney position effective June 30, 2017. During these ensuing three months, "...it will be full steam ahead". He will do his best to finish current projects, as well as transition Assistant County Attorney Alan Wilson to the County Attorney position. He doesn't intend to do any "farewells" until the end of June. He is looking forward to this "new season" in his life.

IN THE MATTER OF COMMISSIONER ISSUES:

COMMISSIONER BRAY:

Mr. Bray has been following and monitoring the P-25 Radio project. He was given a tutorial on how the system works, at the communications tower site. As he finds problems, he reports them and they are fixed.

COMMISSIONER MOORE:

(1) Mr. Moore presided over the Township Assistance Appeal Hearing of Tara E. Colvin, Center Township. The hearing was long and difficult, and after listening to the testimonies of Ms. Colvin and the Center Township representative, and receiving information, Mr. Moore moved to uphold the denial of the Township Trustee. The motion was seconded by Mr. Bray and carried.

(2) Mr. Moore received a request from Mr. Van Taylor, Executive Director of the Kokomo Rescue Mission, to use the east side of the courthouse lawn for a National Day of Prayer rally on Thursday, May 4th, 2017, from 12:00 noon to 1:00 p.m. Main Street, between Walnut and Sycamore Streets will be closed during that time, with the permission

of the City of Kokomo. A motion was made by Mr. Moore, seconded by Mr. Bray and carried to approve the use of the Courthouse lawn for the National Day of Prayer rally on Thursday, May 4, 2017, from Noon until 1:00 p.m.

(3) The Board of Commissioners received a Notice of Public Hearing from 40th Parallel Surveying LLC, of a Public Hearing to take place at the Howard County Drainage Board on Monday, April 3, 2017, at 5:30 p.m. Consideration will be given for drainage board approval to Grandview PUD, a proposed 5 lot subdivision located at 6173 E County Road 100 North, Howard County. The developer is The Sandra J Jackson Liv Trust, Sandra J. Jackson Trustee.

(4) A Notice of Public Hearing was also received for a Public Hearing to take place at the Howard County Drainage Board, on April 17th, at 5:30 p.m. This is to give consideration for the request from McClure Oil Store #53 for their development plan on land located at 620 E Main Street, Russiaville. The meeting is for drainage concerns or positive drainage testimony only.

COMMISSIONER WYMAN:

Mr. Wyman reminded the Board that in 2015 the Commissioners supported the United Way's request for recess activities for children, on the Courthouse lawn for selected Thursdays. United Way has requested the use of the Courthouse lawn, this year, as well. Mr. Wyman believes the Commissioners should stipulate they be "non-injurious" activities, only. As the Commissioners are partnering with United Way to sponsor these activities, a motion was made by Mr. Moore, seconded by Mr. Bray and carried to approve the use of the courthouse lawn for recess activities for children on selected Thursdays, by the United Way.

*There being no further business to come before the Board at this time,
the meeting was adjourned at 4:40 p.m. on a motion was made by
Mr. Moore, seconded by Mr. Bray and carried.*

HOWARD COUNTY BOARD OF COMMISSIONERS:

PAUL G. WYMAN, PRESIDENT

TYLER O. MOORE, VICE PRESIDENT

ROBERT B. BRAY, MEMBER

ATTEST:

MARTHA J. LAKE, AUDITOR
Howard County Commissioner Meeting April 3, 2017